

GOVERNOR VISIT MONITORING FORM
 NAME OF SCHOOL: TWO MOORS PRIMARY SCHOOL

NAME OF GOVERNOR:	DATE OF VISIT:
Class name / Year Group:	No of children:

Subject and purpose of visit:

Linked to School Improvement Plan Priority:

To note that the Governor's role is not to make any judgements on the quality of teaching but to observe the process of the Learning Walk, Workbook Scrutiny or other procedures within the School.

Safeguarding:

At sign in, were the following requested / shared with you?	
An ID check if you are not known to the member of staff welcoming you	Y/N
Clarity about the use of your mobile phone	Y/N
General information about safeguarding while at the school	Y/N
What to do in the event of having a concern and who to report this to	Y/N
If no, for any of the above, who did you make aware of this?	

During the visit, did you discuss any aspects of Safeguarding...	
With pupils?	Y/N
With staff?	Y/N
If yes, please record details	

Details of Observation:

Areas highlighted by staff or following discussions with staff:

Governor Signature:	Staff Signature:
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Please hand completed form for attention of the Chair of Teaching and Learning Committee